

GAYTON PARISH COUNCIL

Mrs V. Hartley, Clerk to the Council
Email: clerk@gaytonparishcouncil.gov.uk
Mob: 07936 419863
<https://gaytonparishcouncil.gov.uk/>

Minutes of the Parish Council Meeting

Thursday 16th July 2026, held in the Village Hall, 7.30 pm.

Present: **Mr C Hamilton Chairman**
 Mr L Hollin
 Mrs A Goddard
 Mr R Goddard
 Mrs R Billing

Cllr S Tolley - WNC

15 members of the public

1. APOLOGIES RECEIVED AND APROVED – Cllrs A Anderson, R Clarke

2. DECLARATIONS OF INTERESTS – To receive declarations made under the Council’s Code of Conduct related to business on the agenda - none

3. PUBLIC VOICE

- i) The recently positioned encampment on Tiffield Road was a subject of much discussion and the reason for the attendance of about 10 members of the public. WNC Traveller unit had stated it was a temporary encampment but the residents felt it was permanent. Safety of children (and animals) in particular was of concern and there seem to be a lot of vehicles - caravans, tents, cars for one family and toilet and recycling facilities have been erected. Cllr Tolley responded to the questions – the family theoretically had moved for 6 months due to a fire at their property. There are regular visits from WNC. Cllr Tolley and the Clerk had recently spoken to the Traveller Unit representative at WNC who stated that they were waiting for a response from SNC Housing department. The public were advised to write to the Clerk who would collate the responses and send to Cllr Tolley who would then put them to the Traveller Unit of WNC to respond.
- ii) Colin Simmonds reported that the next ‘Gumball Rally’ is soon to take place in the area where there is a lot of 2nd World War history and the suggestion for the funds raised was an installation of a ‘Tommy’ (the black silhouette statues of a soldier). The options for siting were the Pound (Common land), or the Churchyard. It was felt the churchyard would be more suitable. Clerk will contact the PCC for their views as they would probably have to apply for a Faculty from the Diocese.
- iii) John Upson complimented the Parish Council on some of their ‘successes’. He then brought up the following points:

Signed-----

Date-----

- a) Could the PC acquire the updated village nameplate signs? Council will find out.
- b) Reinstatement of pavement to Brittain Cottages – this is on going – further to the walkabout with Helen Howard from WNC Highways it is on the list for work to be done in the next budget.
- c) Spinney – main question was whether the Parish Council was happy with its present state. Cllr Anderson (Councillor responsible for Spinney) had submitted a report for this meeting and had spoken at length to Sue Simmonds (who runs the Spinney Working Group with Glenyss Woodcock) and he had stated he was happy with the management and that the spinney is looking well maintained and tidy. It was agreed by the meeting that Cllr Billing will get a quote to repair the Spinney notice board for the next meeting.
- d) Parish Council Election arrangements – Clerk responded there was an uncontested election in May 2025 and 7 councillors (full compliment) were elected. This was advertised in accordance with law for local elections. If more that 7 people had stood a contested election would have been held with a poll.
- e) Frequency of PC meetings – 6 PC meetings and the Annual Parish Assembly are currently held in accordance the statement at the May 2026 meeting. Extraordinary meetings will be held if necessary.

4. MINUTES OF THE PREVIOUS MEETING –14.5.26 - received, and approved for signature .

5. WNC REPORT FROM CLLR TARBUN – July report read to the meeting – to be circulated

6. CLERK'S REPORT – Any issues raised since agenda sent out – Defibrillator on Village Hall Car park is only showing 2 batteries – Clerk to let Cllr Anderson know.

7. PLAY AREA –

- Any issues arising from 2 weekly inspections – Cllr Anderson reported there were no issues other than litter.
- Annual Inspection taken place 19.5.26 – report circulated – no health and safety issues

8. SPINNEY

- Any issues arising from 2 weekly inspections – Cllr Anderson to report – see above. He has ordered the metal ‘dogs on leads’ signs which he will fir when ready.
- Update from Working Group – Report from Sue Simmonds for activities in 2025 previously circulated to councillors. Request to purchase high viz gilets for participants was agreed. Working parties have been delayed initially due to excessive rain and then heat! She made a request for any issues to be reported to her or Glenyss. Clerk to request that Sim’s mow to the edge of the paths (but not over the wild flowers).

9. NOTABLE CORRESPONDENCE - IN AND CIRCULATED including NCALC – Updates

Signed-----

Date-----

10. Update if any on proposed Solar Farm application – Cllr Clarke had reported that the meeting on decision delayed

11. PLANNING – see register below : no objections to these applications.

12. TO CONSIDER FURTHER INCONSIDERATE PARKING AROUND THE VILLAGE – NOW PARTICULARLY BLISWORTH ROAD WHERE CARS ARE BEING PARKED ON THE VERGES – Report from Cllr Anderson -

The cars come from the new 'Outdoor Learning Alliance' (Harris Lane) an organisation which takes primary aged school children who have been removed from the system due to behavioural issues. They do some fantastic work with these kids and have grown much quicker than expected. They want to get involved in community matters and to this end John (co-owner) will attend either this or the next meeting to make the introduction. In terms of the parking, they acknowledge that parking has been an issue and they are developing a dedicated private parking area within the grounds of the school, meaning there will be no cars on the road/verge from 01 September. They break-up for summer on the 17 July so the issue will disappear at that time.

13. UPDATE ON LATEST STAGE OF NEIGHBOURHOOD PLAN from Cllr Hamilton. ACRE (Action with Communities in Rural England) had stated 'Call for sites' from landowners needs to be carried out and a Housing Survey is required. A village meeting may be held later this summer to inform people.

14. COUNCIL TO CONSIDER SUPPORTING A LITTER PICK IN THE VILLAGE – volunteer has come forward – this will go on next agenda.

15. FINANCE - The following payments were agreed– Total of £5716.26

Details	Ref	Gross £p	Net £p	VAT
Barbara Osborne – pay roll	6	78.00	-	-
Bank charges – 2 months	DD	8.50		
Texprep – printing of Gayton News	7	226.10		
J&M Arnold – pot hole repairs in Village hall carpark	8	984.00	820.00	164.00
Wicksteed Leisure – inspection	9	180.00	150.00	30.00
Sim's Mowing – grass cutting, Invs 15032,15245	10	1536.00	1280.00	256.00
Mobile – June	DD	12.86	-	-
Mobile – July	DD	7.86	-	-

Signed-----

Date-----

V Hartley–Salary Apr – Jun	11	1546.20	-	-
HMRC – Tax for Apr - Jun*	12	14.76	-	-
Sue Simmonds – 6 high vis jackets for working group	13	23.94		
N Power – ¼ to 30.6.26	DD	590.90	562.76	28.14
Tiffield and Gayton Community Minibus	14	515.00	-	-

- **Bank Reconciliation**

Bal at 9.7.26 - £50,782.12

Received – Precept of £17250.00, VAT Return £2696.94 and £52.34 (each) from Brafield and Gayton PC for mobile use in year ending 31.3.26.

Calculated Bank balance at 16.7.26 after above payments £45065.86

- **External Audit on going**

16. PROVISION OF BUS SHELTER – Council to re-visit this issue and consider whether to pursue it – the Council agreed that a bus shelter was needed for the children going to Campion School. Cllr R Goddard will bring the costings to the next meeting so that this can move forward.

17. TIFFIELD AND GAYTON COMMUNITY MINIBUS – Request for contribution to funding from Tiffield Parish Council – Gayton Parish Council to resolved to make a donation of £515 as per budget.

18. STREET LIGHTING - Reports of any faults – Back Lane/Blisworth Road one repaired. Cllr Hamilton will conduct survey of lights and list ones which need renewing.

19. HIGHWAYS and RIGHTS OF WAY

- Dean's Row – sinkage of road outside No3, reported to Anglian Water, Ref 28933311 - repaired
- Baker Street – incorrect signage reported – Ref 9035701 and 9710932 Fix my Street – response from WNC that this will be acted upon

20. COUNCILLORS' COMMENTS, including items for a future agenda
Parish Council to consider wifi connection in the Village Hall (again).

21. DATE AND TIME OF NEXT MEETING – Thursday September 17th

Signed-----

Date-----

Planning Register at 9th July

Reference No.▶	Location▶	Proposal / Description▶	Valid Date▶	Decision Issue Date▶	Decision▶
2026/1808/FULL	26 Bugbrooke Road Gayton NN7 3EU	New vehicular crossover measuring, dropped kerb. Front Garden-Removal of the existing front garden (currently grassed) and form a new off-road parking space. Installation of new timber picket fencing along the boundary, Installation of a PIR-activated external light to the front elevation of the property.	08/06/2026		Pending
2026/2409/COND	The Paddocks Baker Street Gayton NN7 3EZ	Discharge of Condition 7 (Habitat Boxes) of Planning Application 2024/4192/OUT and Conditions 2 (Schedule of Materials) and 7 (Habitat Boxes) of Planning Application 2025/4824/RM (Reserved matters (access, appearance, landscaping, layout and scale) for two dwellings pursuant to outline approval 2024/4192/OUT (Outline with all matters reserved for demolition of existing dwelling and erection of two dwellings)	08/06/2026		Pending
2026/2312/COND	The Paddocks Baker Street Gayton NN7 3EZ	Discharge of condition 6 (All Site Clearance) of planning permission 2024/4192/OUT (Outline with all matters reserved for demolition of existing dwelling and erection of two dwellings) and 2025/4824/RM (Reserved matters (access, appearance, landscaping, layout and scale) for two dwellings pursuant to outline approval 2024/4192/OUT)).	03/06/2026	22/06/2026	Approval

Signed-----

Date-----