

Bank reconciliation

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must agree to Box "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and p complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority: Gayton Parish Council

County area (local councils and parish meetings only): South Northants

Financial year ending 31 March 20xx

Prepared by (Name and Role): Vivien Hartley RFO and Clerk

Date: 12/04/2023

		£	£
Balance per bank statements as at 31/3/23:			
[add more accounts if necessary]	account 1	7,617.0	
	account 2		
	account 3		
	account 4		
	account 5		
	account 6		
	account 7		
	account 8		
		7,617.0	7,617.0
 Petty cash float (if applicable)			-
 Less: any un-presented cheques as at 31/3/23 (enter these as negative numbers)			
[add more lines if necessary]	HMRC	(73.20)	
	HMRC	(27.40)	
	item 3		
	item 4		
	item 5		
	item 6		
	item 7		
	item 8		
		(100.60)	
 Add: any un-banked cash as at 31/3/xx			
 Net balances as at 31/3/23 (Box 8)		7,516.4	<u>7,516.4</u>