

Bank reconciliation

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **Gayton Parish Council**

County area (local councils and parish meetings only): **Northants**

Financial year ending 31 March 2022

Prepared by (Name and Role): **Vivien Hartley, Clerk and Responsible Financial Officer, 5.5.22**

	£	£
Balance per bank statements as at 31/3/22:		
account		
1		
Less: any unpresented cheques as at 31/3/22 (enter these as negative numbers)		-
183	(99.00)	
184	(126.07)	
185	(129.54)	
186	(309.60)	
187	(38.00)	
188	(422.00)	
Add: any un-banked cash as at 31/3/22		
189	(384.57)	
190	(299.00)	
Net balances as at 31/3/22 (Box 8)		<u>(1,807.78)</u> <u>£13318.06</u>

